

Solid Waste/Recycling Conditions

If your event is a “large event” as defined by the California Public Resources Code, you are required to submit a waste-handling plan as part of your Special Events Permit Application. A “large event” means an event that charges admission, or that is operated by the City of Fremont, and that serves an average of more than 2,000 persons per day in operation. “Event” locations include, but are not limited to, public or private parks, parking lots, golf courses, sporting events, or flea markets [Public Resources Code, Section 42648(b)]. Some accepted methods for reducing and recycling waste at your event are included in Attachment A.

Applicant shall complete the “Garbage & Recycling Services” section (line item 45) of the special events application by providing a plan for cleanup and removal of garbage and recyclables that shall include the following:

- ☐ Provide recycling and garbage receptacles during the event and place them throughout the property for the event.
- ☐ Identification of placement on a site plan by showing locations of trash and recycling receptacles and other garbage/recycling dumpsters.
- ☐ Applicant shall designate a person, crew or professional cleaning service to maintain and keep the property free and clear of trash and debris.
- ☐ There shall be at least one recycling receptacle for every two garbage receptacles placed in convenient accessible locations during the event, and clearly marked for the appropriate recyclable materials.
- ☐ Recycling and trash receptacles shall be secured to prevent tipping or falling over.
- ☐ Recycling and garbage receptacles shall be emptied on a regular basis during the event.
- ☐ Dispose of all wastes properly. Materials that cannot be reused or recycled must be taken to an appropriate disposal facility or disposed of as hazardous waste.
- ☐ Improper disposal of garbage is prohibited

For further information, please contact Val Blakely, Environmental Services, 510-494-4577.

Stormwater Management/Urban Runoff Conditions:

In Fremont, the storm drain system consists of gutters, storm drains, underground pipes, open channels, culverts and creeks. This system drains directly to the Bay without treatment. Fremont is required to comply with the Federal Clean Water Act. Any dumping or discharging in storm drain inlets is prohibited. Your event will need to comply with the following conditions in accordance to Ordinance No. 2012.

Applicant shall complete the “Waste Water & Liquids Plan” section (Attachment E) of the special events application by providing a plan for handling wastewater and liquids during the event that shall include the following:

- ☐ Provide a proper “Wastewater & Liquids Plan” for the handling of wastewater, such as soapy water, rinse water, used charcoal, oil, grease, ice and other waste water. All vendors shall comply with that plan.
- ☐ Coordinate with food vendors to properly handle waste water to prevent spillage or discharges of the wastewater in the parking lot storm drains.
- ☐ Include in the site plan the location of storm drain.
- ☐ ***Cover and protect all storm drain inlets on the event property to prevent wastewater, garbage and other pollutants from entering the storm drain inlets.*** (City may waive this if inclement weather is forecasted.)
- ☐ Provide barrels at the event site to store wastewater in areas easily assessable to vendors.
- ☐ Vendors will be trained on how to use the wastewater barrels, and shall be provided with information on their locations.
- ☐ Sweep up spilled dry materials (i.e. trash or paper) at the end of each day, or as needed during event to prevent pollution impacts.
- ☐ Cleanup liquid spills on paved or impermeable surfaces using dry cleanup methods (i.e. absorbent materials such as cat litter, sand or rags). Have spill cleanup kits available.
- ☐ Maintenance and equipment or appliance washing are prohibited.
- ☐ Water used to fill barrels as a method to secure tents or other canopies shall not be discharged into the storm drain inlets.

Automotive:

- ☐ Use drip pans or drop cloths to catch drips or spills that may occur during the event.
- ☐ Vehicles as part of the event shall be maintained to prevent any leaks of automotive fluids.
- ☐ Washing of vehicles before, during and after the event at the event site is prohibited unless best management practices are in place to prevent the discharge of the soapy water. Wash vehicles at an appropriate off-site facility.
- ☐ Major maintenance, repair jobs and washing of vehicle are prohibited.

Promotional Advertisements:

- ☐ All banners, balloons, and other promotional display items shall be:
 - Secured to prevent detachment from high winds or other means of impact;
 - Unreleased into the air, streets, parking lots, or storm drain systems; and
 - Removed in accordance to requirements outlined in the Administrative Regulations Policy.
- ☐ All fliers, brochures, and other outreach materials shall follow all requirements of Ordinance No. 798: Distribution of Advertising Rules and Regulations.
- ☐ All equipment (i.e. binds, ties or rope) associated with securing banners, balloons, and other promotional display items shall be removed and disposed of properly or reused.
- ☐ All banners, balloons, and other promotional display items shall be removed in accordance to requirements outlined in the Administrative Regulations Policy.

Unpaved Lots or Roadways:

- ☐ Limit on-site routes and stabilize entrances. Prevent vehicles from tracking soil onto adjacent streets.
- ☐ Dry-sweep to clean sediments from streets, driveways, and paved areas on event sites.
- ☐ Clean up event site spills on dirt areas by digging up and properly disposing of the contaminated soil.

Other Stormwater Conditions:

- ☐ Placement of portable sanitation facilities and stations shall be on surfaces that do not drain to a storm drain inlet. If not feasible, place facilities and stations with a setback of 15 feet from storm drain inlets.
- ☐ If horses or other animals are used during the event, applicant shall provide information on the handling and cleanup of animal waste, feed and other organic materials. Cleanup is required during and after the event to prevent stormwater pollution.

For further information, please contact Val Blakely, Environmental Services, 510-494-4577.